

OCTOBER 2017 CITY HALL FUNCTION APPLICATIONS

NAME OF ORGANISATION	FUNCTION DATE	FUNCTION DESCRIPTION	CRITERIA MET	ROOM CHARGE	HOSPITALITY OFFERED	CIVIC HQ RECOMMEND
2017 EVENTS						
World Merit	3 rd November 2017	Launch event for World Merit - local charity education people of the United Nations Sustainable Development Goals. Attending - 100	Yes A & D	No, Charity	Yes - Wine	Approve No Charge Wine Reception
Conference Partners International	27 th November 2017	Welcome Reception for 1 st European Congress on Personalised Medicine Welcome Reception – 4 day Conference. Attending 400-500	Yes A & B	£300, Commercial Company booking	Yes - Wine	Approve £300 Charge Wine Reception
Fellowship of Messines Association	8 th November 2017	Panel led discussion event part of the 'Centenaries & Citizenship Conversations' program supported by BCC Good Relations. Attending 30-40	Yes D	No, Charity	Yes – TCB	Approve No Charge Tea, Coffee & Biscuits Reception
Saints Youth Club	5 December 2017	Celebration and awards ceremony for local young people. Attending 120	Yes D	No, Charity	Yes – Soft drinks	Approve No Charge Soft Drinks Reception
2018 EVENTS						
European Bridge League	3 February 2018	Formal Dinner as part of Four day seminar at Europa Hotel Attending 100-120	Yes A & B	No, Charity	Yes - Wine	Approve No Charge Wine Reception
RICS	8 February 2018	One Day Conference BCC Officer involvement Outcome of conference linked to Belfast Agenda	Yes A	£115	Yes – TCB, some linkages to BCC agenda	Approve on once-in-three-years basis; £115 Charge Tea, Coffee, Biscuits

OCTOBER 2017 CITY HALL FUNCTION APPLICATIONS

Institute of Directors	15 February 2018	Annual Dinner – Networking event for the business community – Reception and Dinner. Attending 400	Yes A & B	£825	Yes - Wine	Approve £825 Charge Wine Reception
Queens University; Institute of Physics	11 April 2018	Event part of the Institute of Physics, Plasma Physics Conference Drinks Reception followed by formal dinner. Speeches, prizes and entertainment to finish. Attending 90-110	Yes A & B	£300	Yes - Wine	Approve £300 Charge Wine Reception
International Congress and Convention Association (ICCA)	8 March 2018	Annual Debate, 2 day event of education and networking at Waterfront. Drinks Reception followed by dinner. Attending 50-100	Yes A & B	£300	Yes - Wine	Approve £300 Charge Wine Reception
Royal College of Nursing	12 May 2018	Royal College of Nursing Congress at Waterfront, Largest conference ever to be held in Belfast. This is a preconference welcome reception. Attending 500	Yes A & B	No, BCC & Visit Belfast Involvement	Yes - Wine	Approve No Charge Wine Reception
Queens University	9 July 2018	Part of 3 day Oxzizymes Conference Welcome Reception followed by formal dinner. Attending 300	Yes A & B	£825	Yes - Wine	Approve £825 Charge Wine Reception
Belfast City Council; City & Neighbourhood Services - City of Belfast Rose Trials	20 July 2018	Annual Judges Reception and Luncheon with awards presentation. Attending 150	Yes A & B	No, BCC Event	Yes – wine on tables but not lunch as in previous years.	Approve No Charge Wine with Meal

OCTOBER 2017 CITY HALL FUNCTION APPLICATIONS

Law Society of Northern Ireland	27 September 2018	Annual Dinner – Networking event for the legal community. Attending 200-300	Yes A & B	£825	Yes - Wine	Approve £825 Charge Wine Reception
Museums Association	6 November 2018	Networking Event – Welcoming delegates of the Museum Ass. Conference which is being held at the Waterfront. Attending 300-400	Yes A & B	No, Charity and Visit Belfast Involvement	Yes - Wine	Approve No Charge Wine Reception
2019 EVENTS						
Old Ashleighans Association	6 April 2019	Centenary Dinner - Past pupils of Ashleigh House School Attending 250-300	Yes C & D	No Voluntary PTA	Yes - Wine	Approve No Charge Wine Reception